

Application for Employment

The Chalet Restaurant

Today's Date _____

Personal Information

Name _____
Last First Middle

Present Address _____
Street City Length of time at this address

Phone Number _____
Cell Phone Land Line Message Number

How did you learn of this job opening? _____

Do you have any friends, relatives or acquaintances working here? _____
If yes, state name and relationship

What position do you see yourself in? _____

Are you applying for temporary work such as summer or holiday work? yes no

Are you applying for permanent part-time work? yes no

Are you applying for permanent full time work? yes no

What days and hours are you available to work? _____
hours / weekdays hours / weekends

If you are hired, what day can you begin work? _____

Do you drive, or are you dependant upon someone or other form of transportation? self other

Can you present evidence of US citizenship or proof of legal right to work in the US? yes no

Are you currently employed? no yes May we speak with your current employer yes no

Training and Education

Circle highest grade completed: 8 9 10 11 12 GED

Colleges/other training: _____

Additional skills relevant to the job for which you are applying: _____

Activities

List all events, clubs, meetings, volunteer work, sports, gatherings, social or religious occurances which would in any way influence your availability to work: _____

Employment History

Employer _____ Employed from: _____ To: _____
Address: _____ Supervisor: _____
Phone: _____ Hours worked/week: _____ Starting salary: _____
Position: _____ Last salary: _____
Primary duties: _____
Number of employees supervised by you: _____ May we contact this employer?: _____ Phone number: _____
Reason no longer employed: _____

Employer _____ Employed from: _____ To: _____
Address: _____ Supervisor: _____
Phone: _____ Hours worked/week: _____ Starting salary: _____
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Professional References

List any people in addition to supervisors listed above who can responsibly evaluate your work performance

Name	Place of employment/Title	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

I authorize the solicitation of information regarding my character and general reputation, previous employment and to contact any and all references I have given on this application. I hereby release all parties and persons connected with any such request for information from all claims, liabilities and damages that may arise out of the furnishing of such information. _____

date

signature